

HORSEHEATH PARISH COUNCIL

Notice is hereby given that a Parish Council Meeting will take place at 7:45 pm on Monday 14 March 2016 in the Horseheath Village Hall

Agenda

1. Apologies for Absence
2. Parishioners' Question Time
3. District and County Council Items of Interest
4. Declarations of Interest
5. Approve Minutes of Meeting on Monday 11 Jan 2016
6. Matters Arising
 - 6.1 Bus shelter – Alington Terrace ML
 - 6.2 Footway to Alington Terrace ML
 - 6.3 Footway - Audley Way ML
 - 6.4 Footway – Manor Farm
 - 6.5 West Wickham broadband SM
 - 6.6 Dene Rd/A1307 visual obstruction ML
 - 6.7 Kings Stone SM
 - 6.8 Burial ground layby SM
 - 6.9 Bulb planting RP
 - 6.10 S106 fund – recipients
 - 6.11 Sawston Area Panel Meeting
 - 6.12 Road gutter between Ranmoor and Sassex House ML
 - 6.13 Land clearance between The Orchards and Farm Cottage
 - 6.14 Parish councillor vacancy
 - 6.15 Road drainage – Alington Terrace
7. Planning
 - 7.1 Parish Council
 - 7.2 District Council
8. Finance
 - 8.1 Lloyds Mandate
 - 8.2 Receipts
 - 8.3 Payments
 - 8.4 Account Balances
 - 8.5 Staging Date Pension Regulator
9. Any Other Business
10. Date of Next Meeting – Annual Parish Council Meeting Monday 9th May 2016

Dates of Parish Council meetings in 2016 are: 11 July, 12 Sept, 14 Nov
Annual Parish Meeting: Friday 22 April

Clerk's Notes

Horseheath Parish Council Meeting on Monday 14 March 2016

- 1. Apologies for Absence**
- 2. Parishioners' Question Time**
- 3. District and County Council Items of Interest**
- 4. Declarations of Interest**
- 5. Approve Minutes of Meeting on Monday 11 January** The minutes have to be agreed and signed.

6. Matters Arising

- 6.1 *Bus Shelter Fault Reported to Highways on 15/09/15* Metal Bus Shelter on A1307 close to the allotments at Alington Terrace, Cardinals Green has broken plastic window on side facing Haverhill. Report reference NM-100216. Current status – Reported
- 6.2 *Pathway Fault Reported to Highways on 25/12/15* Pathway that runs from Montfort House to Wingfield in places has become overgrown with grass and weeds and is no longer visible. Also in places hawthorn and blackthorn trees have grown over the pathway so that it is no longer passable. Report reference NM-105976. Current status – Closed 26/2/16
- 6.3 Footway from house 1 to house 2 in Audley Way overgrown. 26/2/16 Report reference NM-110134. Current status – Reported
- 6.4 Footway by Manor Farm Possible new fault report needed
- 6.5 West Wickham broadband – Alex Schuilenberg contacting CCC Highways to obtain permission for dish to be located near Alington Terrace bus shelter. Notice forwarded to Air Broadband by SM
- 6.6 Dene Rd / A1307 junction – Visibility is obstructed on left hand side when turning right. 26/2/16 Report reference NM-110139. Current status - Reported
- 6.7 *Kings Stone* In hand.
- 6.8 *Burial Ground Lay-By* In hand.
- 6.9 Bulb planting taken over by Rachel
- 6.10 S106 fund. Cricket club and village hall requested funds so far. Any other worthy causes – ask all clubs/charities going to attend April Annual Parish meeting
- 6.11 Sawston Area Panel Meeting – representative in person or via online streaming blog
- 6.12 *Road Fault Reported to Highways on 20/01/16* Road gutter between Ranmoor and Sassex House is filled with mud. Also the footpath needs cleaning. Report reference NM-107625.
Highways amended the report as follows: Mud on highways is a police issue you can report to them on the 101 number. Cleansing footways is responsibility of the local district council. The clerk informed the police who said that in effect highways would not come out to remove the mud until the police told them that it should be removed, which they would do. Eventually when the site has been cleared of thick mud it will be time to ask the district council to clean the whole site with their brush machine and to carry on cleaning the site at regular intervals
- 6.13 Land sold at Auction between The Orchard and Farm Cottage, Cardinals Green. Owners of The Orchard have reported that the land is being cleared.
- 6.14 Vacancy for Parish Councillor
- 6.15 Road drainage along Alington Terrace. Adrienne Powell of No.4 has problem with the amount of rainwater running off road. Kerb stones installed along road caused flooding to driveways. Council installed a drain but this runs into ditch opposite which isn't free flowing and needs clearing. No.4 has installed some drainage along their fence line. The hardstanding tarmac drive put in by the council at No.3 has a camber and causes rain to run off into their garden as well.

7. Planning

7.1 Parish Council

S/3083/15/FL Two storey rear extension at Wingfield, Haverhill Road for Bishop was approved.

S/0075/16/LD Lawful development certificate for storage and operation of commercial vehicles, car parking associated with the businesses operating from the site and self-storage containers with associated loading, unloading and vehicle repairs at The Mount Business Park, Cardinals Green for Perry was refused.

(Note that LD stands for Lawful Development Certificate.)

S/0305/16/FL Proposed construction of replacement Cart shed/Workshop and demolition of existing Cart shed at Cardinals Farm, Cardinals Green for Bruce is in hand.

S/0174/16/FL Change of use of the ground floor of existing garage to residential annex (first floor remains ancillary residential uses office and store) at Lower Cardinals Cottage, Cardinals Green for Wilson is in hand.

7.2 District Council

Notice received that application S/3083/15/FL for Bishop has been withdrawn 24/2/16.

8. Finance

8.1 *Lloyds Mandates*

Contact Tel. No. for Mandate Section of Lloyds Bank is 0345 5000 000. It has become too complicated for individual banks to deal with this problem. They still use the old fashioned forms with signatures. If you are not a member of Lloyds Bank then you have to make a personal visit to prove your identity with a passport, driving licence and utility bill at the end of the procedure.

8.2 *Receipts*

On 31/12/15 Bank Interest for 148.41 was added to the balance of the Burial Fund Access A/c #2.

On 02/02/16, £1,000 was transferred from Treasurer's A/c to Burial Fund Access A/c #2.

The District Council transferred a Section 106 Payment for the development of The Stables, Haverhill Road for £3,712.57 by BACS to the Treasurer's Account on 28/01/16.

8.3 *Payments* The following payments have been made since the last meeting:

Date	Ch No.	Payee	Amount	Remarks
12/01/16	634	Ken Potter	£629.00	Grass Cutting
12/01/16	635	Kleen	£30.00	Clean 2 Bus Shelters
18/01/16	637	VH Community Assoc.	£70.00	Hire of Village Hall for 1 Year
18/2/16	638	CCC	£577.01	Street Lighting for 18 Lamps
26/02/165	639	B Yallop	£480.27	Clerk's Salary Q4
Total			£1,786.28	

8.4 *Account Balances* On 26 January 2016 the balances of the accounts were: -

Petty Cash	£53
Treasurers Account	£8,967
S106 Agreement	£5,399 (= £5,205 Open Space +£193 Community Facility)
JJMF (Redeemed Government Stock)	£1,307
VSMF (Redeemed government Stock)	£3,886
Village Sign Maintenance Fund Account	£4,400
Burial Ground Access Fund Account #1	£1,141
Burial Ground Access Fund Account #2	£24,325
Total	£49,478

8.5 *Staging Date Pension Regulator* Although the staging date for Horseheath is not required for at least another year the clerk has been told to start making preparations and perform certain task. As the project is completely new it will be full of teething problems.

9. Any Other Business

10. Date of Next Meeting The next meeting is the Annual Parish Council Meeting, which will be on Monday, 9 May 2016 at 7:45 p.m.

The Annual Parish Meeting 2016 is run by the parishioners and will be held on Friday 22 April.