

**Minutes of Horseheath Parish Council Meeting held on
Monday 9 March 2015 at 7:45 p.m. in the Village Hall**

Present: **Stuart Miller (Chairman)** **Denise Lindsell (Vice Chairman)**
 Anita de Klerk **John Miles**
 Christine Newman

In Attendance **Richard Barrett (District Councillor)** **Bernard Yallop (Parish Clerk)**

The meeting began at 7:45 pm.

1. Apologies for Absence Richard Southwell, Andrew Fraser and Roger Hickford sent their apologies.

2. County Councillors Report

Richard Barrett asked if any of the parish councillors had problems with the bin collections over the Christmas period. The parish council confirmed that it had not experienced any problems.

He said that he was going to retire as a district councillor. He would have completed 18 years by this September. The Chairman congratulated him on having had such a long and successful career as a district councillor.

3. Minutes of Parish Council Meeting on Monday 19 January 2015

The minutes of the last meeting were approved and signed.

4. Matters Arising

4.1 *Landowners in Howards Lane* Most of the land owners (including Thurlow Estate) in Howards Lane between White Chimneys and the main road cut their hedges back from the road. Some land owners managed to contact Thurlow Estate in time to have theirs cut by them as well.

4.2 *Clearing Paths on Greens* During the winter Ken Potter has successfully cleared the edges the asphalt path referred to as Pond Path and the path in front of the churchyard. The latter is often used to take wedding photographs in the summer. The area regained on the Church Green is amazing.

4.3 *Horseheath Local Highway Improvements* All capital items need to be insured.

4.4 *King's Stone* Nothing new to report.

4.5 *Burial Ground Lay-by* Horseheath was unsuccessful in its application for a Minor Highway Improvement Grant. It could apply again next year for a grant. On the other hand it could go ahead and pay for the installation of a lay-by outright using the money already saved for the project. The estimated cost is about £10,000.

4.6 *S106 Agreement* The meeting drew up a list of five proposals as follows:

1. Church Notice Board. The meeting was not convinced that this request was justified.
2. Plant Spring and Autumn Bulbs on Verges. Anita was placed in charge of planting. The County Council have to be forewarned about which verges will need to be protected.
3. Install Planters for Herbs and Flowers. The parish council was in favour of this request.
4. Grant toward Extra Playground Equipment. The clerk to inform Adrienne that the parish council was in favour of this request.
5. Install Fence and Steps at Cricket Field. This was subject to the condition that the cricketers cleared the nettles and kept the area free of weeds in future.

Richard Barrett said that he would check with the S106 Officer to see if they satisfied the conditions for payment.

Denise Lindsell proposed a motion that proposals 2, 3, 4 and 5 are completed. It was seconded by Anita de Klerk and passed unanimously.

The clerk pointed out that if the parish council wanted more ideas then they could ask Hastoe, where the money came from. They should know how they would like the money spent.

5. Planning

5.1 Parish Council

S/0048/15/FL Erection of single storey extension to side and rear of dwelling at 1 Meadow Cottages, West Wickham Road for Nash was approved.

S/0099/15/FL Double garage to front, altered access, new automated access gate with 1.8 m high boundary wall/railings at Halcyon, Linton Road for Wain was refused.

5.2 District Council

S/2122/14/LB Replace Loggia windows and install timber/glazed door at Horseheath Lodge, Horseheath Lodge Estate, Dean Road for Bayford was approved.

S/2788/14/FL Replacement garage (one and a half storey) re-submission of S/0579/14/FL at Cardinals Pen, Cardinals Green for Hurrell was approved.

S/0048/15/FL Erection of single storey extension to side and rear of dwelling at 1 Meadow Cottages, West Wickham Road for Nash was approved by delegation subject to conditions.

6. Finance

6.1 Transfer

On 19/02/2015 £1,000 was transferred from the Treasurer's A/c to the Burial Fund Access A/c.

6.2 Receipts

Date	Drawee	Amount	Remarks
31/12/14	Burial Fund A/c #2	£109.38	Annual Interest
09/01/15	Burial Fund A/c #1	£0.03	Monthly Interest
23/02/15	HJ Painting	£120.00	Grave Space #2
Total		£229.41	

6.3 Payments

The following payments have been made since the last meeting:

Date	Ch No.	Payee	Amount	Remarks
06/01/15	600	Ken Potter	£680.00	Grass Cutting
22/01/15		Petty Cash	£20.62	Stamps and Stationery
27/02/15	602	B Yallop	£480.24	Clerk's Salary Q4
23/02/15	604	HH Community Association	£70.00	Village Hall Hire and Heating
25/02/15	601	Burial Fund A/c #2	£1,000.00	Transfer by cheque
23/03/15	603	HMRC	£120.10	PAYE for Q4
Total			£2,370.96	

The parish council approved the payment of £12,485.94 for its contribution to Local Highway Improvements provided that Richard Southwell agreed with the sum.

7. Correspondence

The following items of information have been circulated:

1. Time Table for parish council elections issued by Jo Cox, Electoral Services Officer.
2. Information on parish council elections from CAPALC.
3. Leanne Fisher has been replaced by Chris Wiseman PCSO 7256.
4. Greater City Cambridge Deal – transport priority schemes.
5. Minutes of A1307 Meeting on 2 February 2015.

John Miles asked what the parish council thought about the minutes of the A1307 Meeting, in particular agenda item 4 on Traffic Survey and City Deal.

The clerk said that he had been told to expect the nomination forms for the election in May to arrive later this week.

8. Any Other Business

8.1 *Spare Allotment Space* The second allotment in from the A1307 at Cardinals Green is available to Horseheath residents. If it is unoccupied, the weeds will grow and if no one takes the plot over it will become a menace to the other allotment holders before the end of the year.

8.2 *Broken Gate Post on Allotment Site* Arrangements have been made to repair the broken gate post on the allotment site.

8.3 *The Venture* Christine reported that all the money that was once accumulated for the Venture (when the printing costs were zero) has now been used up and more advertisements are required to pay for the printing cost. The parish council pointed out that there were many business properties within Horseheath who would be pleased to support The Venture through advertising.

8.4 *Building Improvements to Village Hall* There is a need for improvements to the toilets and a requirement for a changing room for children that will be carried out and funded by the Village Hall Community Association. It could not be included as part of the S106 money, but the parish council could offer a grant at an appropriate time.

9. Date of Next Meeting

The next meeting will be held on Monday, 11 May 2015 starting at 7:45 pm

The meeting ended at 9:07 pm.