

**Minutes of Horseheath Parish Council Meeting held on  
Monday 10 November 2014 at 7:45 p.m. in the Village Hall**

<b>Present:</b>	<b>Stuart Miller (Chairman)</b>	<b>Anita de Klerk</b>
	<b>Denise Lindsell (Vice Chairman)</b>	<b>Christine Newman</b>
	<b>Richard Southwell</b>	<b>John Miles</b>
<b>In Attendance</b>	<b>Roger Hickford (County Councillor)</b>	<b>Andrew Fraser (District Councillor)</b>
	<b>Bernard Yallop (Parish Clerk)</b>	<b>One Parishioner</b>

The meeting began at 7:45 pm.

**1. Apologies for Absence** Ninian Bickerton and Richard Barrett sent their apologies.

**2. Parishioners' Question Time**

A parishioner asked the parish council several questions concerning planning. The district councillor was able to give advice on how best to deal with planning applications. He said that the more people who sent in comments on a planning application the more likely it would be that the planning department would take notice. It was unwise to simply leave it to the parish council to make comments.

**3. District Councillors Report**

Andrew Fraser read out a lengthy report starting with new ways that the district council intends to save money by sharing services with other councils. The list included Local Highway Improvements, Park and Ride, a Boundary Review, reduction in Green Bin collections, Broadband in our area and a Development Plan for Stansted. The last item would mean a daytime increase in passenger numbers and a night time increased in cargo flights.

The Chairman asked what Andrew thought about the Draft Traffic Survey, which seemed rather woolly and was difficult to read or draw conclusions from. It was leading to another public meeting.

**4. County Councillors Report**

Roger continued the discussion on the draft traffic survey. He wanted the figures analysed to obtain a holistic solution for the area. It was not possible to do this without all the traffic data, which are not available to outsiders unless they pay a fee. He agreed that there had to be a meeting with all the parishes invited and the public but he would not agree to a public meeting. The parish council tried unsuccessfully to make Roger change his mind on this issue. It was also noted that peak time for traffic was 7 to 8 not 8 to 9 as stated in the draft survey.

Roger then gave his regular report. He reiterated the cuts that he had mention before concerning the budget, street lamps, libraries and so on. He was not happy with the gritting cuts. He wanted to increase them from 30% of the network to 45%.

He mentioned Skippers Lane. To make it thoroughly safe more land was required.

The Chairman thanked Roger for sending the draft traffic survey. Stuart said that in summary he now wanted to talk to Linton and its traffic analyst on these matters. He also wanted to talk to the other villages concerned. It was mentioned that there might be a decrease in HGV journeys to Haverhill if a proposed depot was built close to Stansted.

**5. Minutes of Parish Council Meeting on 15 September 2014**

The wording of item 9.1 was amended. The minutes were then approved and signed.

**6. Matters Arising**

6.1 *Official Opening of Affordable Rent Housing in Audley Way* The official opening took place on 28 October in the presence of David Bard, Chairman of South Cambridgeshire District Council and a large number of Hastoe Housing Association employees.

6.2 *Speeding Control* Richard Southwell said that another give way priority speed control was due to be installed in Linton Road. The speed control by the Stables was producing the desired effect.

6.3 *King's Stone* More costs had come in.

6.4 *Speed Watch* No progress has been made due to lack of local interest.

6.5 *Burial Ground Lay-by* Stuart Miller made his presentation to Local Highways Improvement Committee chaired by Roger Hickford. The decision of the committee will be announced shortly.

6.6 *Street Sign for Cornish Close* The missing street sign for Cornish Close has been replaced.

6.7 *Dog Bin* A resident at 5 Meadow Cottages, West Wickham Road has asked for this to be moved further away from their property because it can emit unpleasant smells. The Street Cleansing Officer has been notified.

6.8 *Cleaning the Gullies in Alington Terrace* Denise Lindsell said that the gullies had not been jetted during the period 1 to 10 October when the work was scheduled.

## 7. Planning

### 7.1 Parish Council

S/1822/14/FL Two storey side extension, single storey side and rear extensions, roof alteration and front porch at Swallow Cottage, Howards Lane for Cowell was approved.

S/2107/14/FL Single storey rear extension at Mallard Cottage, Haverhill Road for Hirst was approved.

S/1914/14/FL Install a new gate and posts on Dean Road entrance with remote closing mechanism. Addition of remote closing mechanism to existing five bar gate at the A1307 entrance for Zach Brown, St Just Housing was approved.

S/1915/14/LB Install a new gate and posts on Dean Road entrance with remote closing mechanism. Addition of remote closing mechanism to existing five bar gate at the A1307 entrance for Zach Brown, St Just Housing was approved.

S/2448/14/FL Detached dwelling with garaging including change of use of land to garden land at The Stables, Haverhill Road for Hills is in hand.

### 7.2 District Council

S/1810/14/FL Erection of part two storey part first floor extension to side of dwelling and part two storey part single storey to rear of dwelling at 6 Alington Terrace, Cardinals Green for Lindsell was approved.

S/1822/14/FL Two storey side extension, single storey side and rear extensions, roof alteration and front porch at Swallow Cottage, Howards Lane for Cowell was approved.

S/2107/14/FL Single storey rear extension at Mallard Cottage, Haverhill Road for Hirst was approved.

## 8. Finance

### 8.1 Receipts

Date	Drawee	Amount	Remarks
09/09/14	Burial Fund A/c #1	£0.03	Monthly Interest
01/10/14	Precept	£5,100.00	2 <sup>nd</sup> Instalment
01/10/14	JJ Memorial Fund	£16.34	Dividend
01/10/14	VS Maintenance Fund	£48.58	Dividend
03/10/14	S106 Payment	£8,415.40	Development at 9 Audley Way
09/10/14	Burial Fund A/c #1	£0.03	Monthly Interest
Total		£13,580.38	

### 8.2 Payments

The following payments have been made since the last meeting:

Date	Ch No.	Payee	Amount	Remarks
15/09/14	592	Kleen	£30.00	Clean Two Bus Shelters
22/09/14	593	PKF Littlejohn LLP	£120.00	External Auditor Fee
22/09/14		Stamps	£8.37	Petty Cash
23/09/14	591	HMRC	£117.40	PAYE Q2
17/10/14	594	B&C Glass Ltd	£613.50	Improvement to one Bus Shelter
04/11/14	595	CCC	£537.67	Street Lighting for 18 Lamps
Total			£1,426.94	

Metal Bus Shelter in front of Cricket Field was improved by replacing milky plastic windows with clear laminated ones. Cost was £613.50 = £511.25 +£102.25 VAT.

8.3 *Account Balances* On 30/10/14 the balances of the accounts were:-

Petty Cash	£72
Treasurers Account	£23,289
Burial Ground Access Fund Account #1	£780
Burial Ground Access Fund Account #2	£22,067
Village Sign Maintenance Fund Account	£4,386
S106 Payments	£8,415
Total	£59,009

#### 8.4 *S 106 Payment for Audley Way Development*

A BACS payment of £8,415.40 was received from the district council and paid directly into the Treasurer's Account on 19/09/14. This money will be ring fenced. The parish council agreed that it must find beneficial ways of spending this money.

#### 8.5 *Jim Johnson Memorial Fund*

Caroline Derbyshire Principal of Linton Village College acknowledged receipt of £20 for a book prize and asked that we retain the excess balance so that LVC can issue whole book prizes of £20 (one or two according to the balance) on a yearly basis because it is a fairer way to proceed for our students.

#### 8.6 *Bus Shelter Improvement*

The metal bus shelter by the cricket pitch now looks like new.

#### 8.7 *Annual Return 2014*

Although this document was late in arriving there were no comments.

#### 8.8 *Cutting Back Growth at Base of Churchyard Trees*

Mike Watson was pleased to learn that alternative arrangements for cutting back the small branches at the base of the trees on the churchyard boundary wall was being organised by Richard Barrett through Ian Lorman, Tree Officer. He felt that it was more appropriate that the district council took responsibility.

### **9. Correspondence**

The draft traffic report produced strong reactions.

### **10. Any Other Business**

10.1 *Hedge Cutting in Howards Lane* From the junction with the A1307 to Priors Pets the land owners need to cut their hedges back from the road. The clerk will send letters to the land owners concerned.

10.2 *FP 15* Footpath 15 by Thistledown, Cardinals Green has become overgrown and the land owners need to be informed.

10.3 *Parking on Pavement* Stuart will write to the owners who are parking their cars on the pavement.

**11. Date of Next Meeting** The next meeting will be on Monday, 12 January 2015 at 7:45 p.m.

The meeting ended at 9:30 pm.