

**Minutes of Horseheath Parish Council Meeting held on
Monday 15 September 2014 at 7:45 p.m. in the Village Hall**

Present: **Stuart Miller (Chairman)** **Ninian Bickerton**
 Anita de Klerk **Christine Newman**

In Attendance **Roger Hickford (County Councillor)** **Bernard Yallop (Parish Clerk)**
 Parishioners, Nil

The meeting began at 7:45 pm.

1. Apologies for Absence Denise Lindsell, Richard Southwell, Richard Barrett and Andrew Fraser sent their apologies.

2. Co-option of Parish Councillor

John Miles signed a Declaration of Acceptance of Office form. He also received a blank hard copy of Register of Members' Interests, which has to be completed and returned to the Monitoring Officer within 30 days from the date of co-option.

3. Council Councillors Report

Roger said that this year the County Council is already working hard on the budget, much earlier than usual in the cycle. The main changes will be to Highways and Community Services (H&CI). Some tough decisions were being made. For example street lighting would be switched off between 11:00 pm to 6:00 am. Only a few places will escape like major road junctions. Instead of gritting the whole county when one smaller area is below freezing, this winter it will be done for the smaller selected area only.

The policy on libraries will change. Instead of looking to see what can be cut each year and what can be kept, there is a substantial review now going on of exactly what sort of library service is needed, and how that can be provided and sustained for the next 5/10 years. It is likely communities will need to decide whether to take over smaller libraries. Some Community Hubs work well, others not so well. I feel Linton is one that works well, not just for Linton but also the surrounding communities so I hope there will be no minimal change here.

Household Waste and Recycling Centres (HRC) is another section that is likely to be hit. A consultation process is in hand at present, and any final decisions on closures/opening hours will be taken as part of the overall review on waste management to conclude early next year.

A report on Travel Schemes is due at end of September. Roger explained that the collected raw data will not be made available to the public without charge because of the cost of collecting it. Developers will have to pay a fee to use it.

Christine Newman asked Roger why the waste bins outside the village hall were not always being emptied whilst the domestic ones were, when the village hall was paying a business fee and it was not allowed to put its bins out on the street. He said he would pass the query on.

The parish council asked Roger why was it that for ordinary people in some housing projects planning could be fussy about small details such as the type of brick to be used whilst developers seemed to have no difficulty. Roger did not know the answer but he did point that there had recently been a complete change of staff in planning, which could possibly be part of the explanation.

There was a discussion on cars parking on the pavement outside The Terrace in Haverhill Road, which were damaging the pavement, apart from the danger to pedestrians. It was agreed to send a letter to all the residents and to inform the police that this had been done.

4. Minutes of Parish Council Meeting on 14 July 2014 The third and last page containing the item on Any Other Business did not include any conclusions or actions and it needed to be rewritten. New wording for this page was agreed. The other two pages were approved and signed. It was agreed that after the meeting the clerk would produce a printed version of the last page with the approved new wording and that it would be signed by the Chairman.

5. Matters Arising

5.1 Cleaning the Gullies in Alington Terrace The Network Management Officer, Cambridge County Council informed the clerk that she can advise that these gullies will be jetted in the next few months, in the next round of programming, and this will establish if there is an underlying problem further along the system. The new clearing program for our ward is schedule for 1 to 10 October.

5.2 Missing Street Name Plate A new name plate for Cornish Close is being made.

5.3 *Clearing Weeds from Pathway by Allotment Site* A request for removing the weeds on the pedestrian path that runs by the entrance gate to the allotment site has been forwarded by the Network Management Officer to another department. No work has been done so far.

5.4 *Cutting Back Hawthorn Hedge at Alington Terrace* The hawthorn hedge in Alington Terrace near to junction with A1307 sticks out slightly into the road. The Network Management Officer has forwarded my request for this work to be carried out to another department. No work has been done so far.

5.5 *Affordable Housing in Audley Way* An opening ceremony has been arranged for Tuesday 28 October. Each member of the parish council should receive an official invitation from the district council.

5.6 *Latest on King's Stone and Speed Watch* There is nothing to report on the King's Stone. There will not be any progress on Speed Watch until more interest is shown.

5.7 *Burial Ground Lay-by* The Chairman has come up with a much more efficient proposal for access to the Burial Ground and has applied for a Local Highway Improvement Grant 2014. See item 7.4 for financial details.

6. Planning

6.1 Parish Council

S/1810/14/FL Erection of part two storey part first floor extension to side of dwelling and part two storey part single storey to rear of dwelling at 6 Alington Terrace, Cardinals Green for Lindsell was approved.

S/1822/14/FL Two storey side extension, single storey side and rear extensions, roof alteration and front porch at Swallow Cottage, Howards Lane for Cowell is in hand.

6.2 District Council

S/0216/14/FL Single storey side and rear extensions at Swallow Cottage, Howards Lane, Horseheath for Cowell was refused.

S/1129/14/NM Non material amendment to planning permission S/1406/13 at 8 Alington Terrace, Cardinals Green.

S/0579/14/FL Replacement garage (one and a half storey) at Cardinals Pen, Cardinals Green for Hurrell was refused.

7. Finance

7.1 Receipts

Date	Drawee	Amount	Remarks
17/06/14	HMRC	£66.36	VAT Refund, 01/04/13 – 31/3/14
09/07/14	Burial Fund A/c #1	£0.09	Interest for 3 Months
01/09/14	VS Maintenance Fund	£13.99	Annual Interest
Total		£80.44	

7.2 Payments

The following payments have been made since the last meeting:

Date	Ch No.	Payee	Amount	Remarks
29/08/14	589	BD Yallop	£469.99	Clerk's Salary Q2
01/09/14	590	Linton Village College	£20.00	JJ Memorial Fund
23/9/14	591	HMRC	£117.40	PAYE Q2
Total			£607.39	

7.3 Account Balances

On 30/07/14 the balances of the accounts were:-

Petty Cash	£120
Treasurers Account	£19,595
Burial Ground Access Fund Account #1	£780
Burial Ground Access Fund Account #2	£22,067
Village Sign Maintenance Fund Account	£4,372
Total	£46,934

7.4 Local Highway Improvements in West Wickham Road

The Chairman has come up with a fresh proposal for access to the Burial Ground and is applying for a Local Highway Improvement Grant 2014. The proposal is to harden the verge so that vehicles can park on it when there is a funeral and to install a short footpath from the middle of the allotment site to the burial ground. He has been advised by Highways that the cost of the work required will be of

the order of £8 K to £10 K and that the parish council should say that it is willing to pay 50% towards the project.

7.5 Cutting Back Growth at Base of Trees on Church Boundary Wall

Mike Watson of MW Property Services provided a quotation for this work. The job would cost £165, for cutting all the growth back and disposing of the waste. The clerk asked what he would charge for doing the front only as the rest does not matter. The parish council has to give its approval. On receiving the agenda for this meeting Richard Barrett informed the clerk that Ian Lorman, who is our newly appointed trees officer, has surveyed the trees at the church yard and produced a schedule of tree work and has already received quotes from contractors

7.6 S106 Payment for Development at 9 Audley Way

Jane Gifford, S 106 Implementation Officer sent a letter to the clerk explaining the situation. The developer has paid over the sum of £7,221.89 as a financial contribution in lieu of on-site provision of public open space and £1,193.51 towards the off-site provision of community facility space. It is the intention for these monies to be remitted to the Parish Council, upon the Parish Council entering into an appropriate form of Indemnity, for use for such purposes in accordance with the Section 106 Agreement that relates to securing the use of the monies in this manner.

The parish council approved the procedure it had to follow. Two copies of the indemnity were signed by Stuart Miller and Christine Newman in front of a witness. One copy will be retained by the parish council the other will be returned to the district council. The clerk will open another bank account with NatWest to ring fence this money. The money is index linked and any money that has not been spent within ten years from the start of the building project has to be repaid to the developer. The S 106 Implementation Officer should be informed whenever any money is spent.

8. Footpaths

Kate Day is organising a Parish Partner Networking Meeting for the South Cambridgeshire Area at Whittlesford Memorial Hall on Thursday 6 November from 6:30 pm to 8:30 pm. The Footpath Officer, Anita de Klerk said that she hoped to be able to attend.

9. Any Other Business

9.1 *Internet Access* Anita said nothing could be done to improve the service until delivery sometime during September to December 2014. Some people had no service at all. The cabinet at Linton was being upgraded. New fibre cables were about to be installed in the cabinet.

10. Date of Next Meeting The next meeting will be on Monday, 10 November at 7:45 p.m.

The meeting ended at 8:30 pm.