

**Minutes of Horseheath Annual Parish Council Meeting held on  
Monday 12 May 2014 at 7:45 p.m. in the Village Hall**

<b>Present:</b>	<b>Stuart Miller (Chairman)</b>	<b>Denise Lindsell (Vice Chairman)</b>
	<b>Ninian Bickerton</b>	<b>Anita de Klerk</b>
	<b>Christine Newman</b>	<b>Richard Southwell</b>
<b>In Attendance</b>	<b>Roger Hickford (County Councillor)</b>	<b>Andrew Fraser (District Councillor)</b>
	<b>Bernard Yallop (Parish Clerk)</b>	<b>31 Parishioners</b>

The meeting began at 7:45 pm.

**1. Apologies for Absence** Tori McKillen sent her apologies.

**2. Parishioners' Question Time**

Roger Hickford took the floor and held a question and answer session on the problem of the density and flow of traffic between Haverhill and Cambridge. He said that the County Council was organising a sophisticated traffic survey to take place early in June to find out far more than ever before about the traffic movements by using number plate recognition. There were strong feelings about some of the recent ideas expressed by Roger for improving traffic flow. Horseheath residents did not want their part of the main road to become dual carriageway. Most people were appalled at the suggestion of building another main road close to the Roman Road financed by building a new village of 4,000 homes or possibly more. It seemed like an open invitation for developers to get going on this beautiful area of unspoilt countryside.

It was agreed that the problem – which needed to be properly identified – was caused by the rapid development of Haverhill, who up to now had done nothing to alleviate the situation outside its own boundary. A suggestion – which was not one of Roger's ideas – was that one day it might be possible to ease the problem with advancing technology.

The discussion ended at 9:10 pm. At this point the District Councillor and County Councillor left the meeting. Most of the parishioners left the meeting with about 8 parishioners remaining to witness the remainder of the APCM 2014. The Chairman announced a short break before the continuation of the meeting.

**Continuation of PQT** Christine Newman asked what the purpose of the gates was, because the one outside her house was blocking the view of the road from her driveway. Richard Southwell said it was decided by the County Council. They will be attaching visual signs to calm traffic. There was no doubt that they did have a positive effect on speeding. The County Council started to put gates up by the Red Lion until it was pointed out that they would obstruct delivery lorries. The County Council had not done a proper survey and quickly stopped erecting them.

John Gouldstone complained about a poster for the West Wickham plant sale appearing on the Parish Council Notice Board in Cardinals Green as it had nothing to do with Parish Council Business.

It was pointed out that the time to speed trap was in the morning and in the evening, which is when the police tend not to be in action, so more Speed Watch volunteers are required.

**3. Election or Re-Election of Chairman and Vice Chairman**

The Chairman and Vice Chairman were re-elected by unanimous agreement.

**4. Minutes of Parish Council Meeting on Monday 10 March 2014**

After the deletion of one incorrect sentence the minutes were agreed and signed.

**5. Matters Arising**

**5.1 Affordable Housing in Audley Way** The Chairman said that the District Council was choosing tenants so that the process is independent of the parish council.

**5.2 Horseheath Local Highway Improvements** As all can see work has finally started.

**5.3 Any Development on King's Stone, Speed Watch, Burial Ground Lay-by** There has been no significant progress on the three items. More volunteers are required for Speed Watch.

**6. Planning**

**6.1 Parish Council**

S/0579/14/FL Replacements garage (one and a half storey) at Cardinals Pen, Cardinals Green for Hurrell was approved.

**6.2 District Council**

S/0216/14/FL Single storey side and rear extensions at Swallow Cottage, Howards Lane, Horseheath for Cowell was refused.

## APCM 2014

### 7. Finance

#### 7.1 Receipts

Date	Drawee	Amount	Remarks
09/02/14	Burial Fund #1	0.07	Quarterly Interest
27/02/14	Allotment Rent	£35.00	Plot #4
09/03/14	Cambridgeshire CC	£1,000.00	Better Bus Shelter Grant
09/03/14	Burial Fund #1	0.04	Interest
01/04/14	JJ Memorial Fund	16.34	Dividend
01/04/14	VS Maintenance Fund	48.58	Dividend
04/04/14	Allotment Rent	£35.00	Plot #1
15/04/14	Allotment Rent	£35.00	Plot #3
15/04/14	HJ Paintin Ltd	£240.00	Grave Space #12
18/04/14	Precept 1 <sup>st</sup> Instalment	£5,100.00	
Total		£6,510.03	

#### 7.2 Payments

The following payments have been made since the last meeting:

Date	Ch No.	Payee	Amount	Remarks
06/03/14	570	Village Hall	£70.00	Hire of Hall for Meetings
17/03/14		Petty Cash	£24.20	AGM 2014v Refreshments
17/03/14	571	§Street Lighting	£306.98	For Period 1 April to 30 Sept 2013
22/03/14	572	HM Revenue & Customs	£117.71	PAYE Q4
24/03/14		Petty Cash	£9.85	Stamps & Stationery
13/01/14	DD	SCDC	£60.00	Allotment Rent
08/04/14	573	Crow Painting & Decorating	£822.00	Village Maintenance
01/05/14		†V McKillen (Petty Cash)	£23.98	Website Domain Fee
Total			£1,523.37	

§Street lighting £306.98 = £255.82 + £51.16 VAT.

†Domain Fee £23.98 = £19.98 + £4.00 VAT.

The parish council approved the following payments:-

HJ Paintin Ltd, Removal of Soil enabling Grave Space A12 to be dug, £110.00.

Aon UK Ltd, Insurance Premium, £774.14.

Petty Cash, £150.00

Clerks Salary First Quarter, £469.99.

PAYE First Quarter, £117.40.

#### 7.3 Account Balances

On 01/05/14 the balances of the accounts were:-

Petty Cash	£2
Treasurers Account	£21,941
Burial Ground Access Fund Account #1	£780
Burial Ground Access Fund Account #2	£22,067
Village Sign Maintenance Fund Account	£4,372
Total	£49,162

The balance in the Treasurer's A/c is nearly £22,000, so we should be able to pay for the minor road improvements when we receive the invoice from Cambridgeshire County Council.

#### 7.4 Annual Subscription, Fees and Grants for 2014 to 2015

It was found last year that to increase efficiency it helps to produce a table of the regular annual subscriptions, fees and grants given in the table below that the parish council is willing to support and pay for.

Subscriptions, Fees and Grants in 2013 to 2014				
No.	Date	Paid to	Service	Amount
1	01/05/14	Friends of Roman Road	Subscription	£20.00
2	09/05/14	CAPALC	Affiliation Fee	£158.34
3	12/07/14	Clerks & Councils Direct	Subscription	£12.00
4	12/07/14	Local Council Review	Subscription	£16.00
5	11/08/14	1st Horseheath Brownies	Litter Pick	£35.00
6	02/05/14	Age Concern Cambs	Warden Scheme	£300.00
7	17/01/15	Cambridgeshire ACRE	Subscription	£40.00

## APCM 2014

### 7.4 Annual Return 2014

The parish council confirmed it had familiarised itself with sections 1 and 2 of the Annual Return for the year ended 31 March 2014 prior to the meeting. It agreed the box figures in the accounting statement with the aid of the summary sheet of receipts and payments for the last two years provided by the clerk. It satisfied itself that there was a sound system of control in place and that it could agree with all the accounting statements in Section 2 of the Annual Return 2014. It agreed that the Chairman signed the two sections immediately after the meeting.

### 7.5 Internal Auditor

Valarie Seekings has agreed to carry out the internal audit for another year.

### 7.6 Bus Shelter Improvement Grant

A grant of £1,000 was received to improve the metal bus shelters. Simon Royle has painted the two bus shelters so that they look much smarter. He said that he was not able to replace the four rear windows, which are extremely difficult to break although they can be disfigured. Garry Ellis at B & C Glass Ltd (Tel 01440 703128), estimated the cost per pane (Lexon Windows) would be about £140 and labour costs £90, excluding VAT. The figure he came up with using the measurement that I gave him was £651.79 + VAT. The parish council said that it would prefer glass windows to the plastic ones which look milky.

## 8. Correspondence

### 9. Any Other Business

9.1 *Broadband* Anita reported that Horseheath will obtain improved Broadband within four months. There will be glass fibre connection from the exchange to the green cabinet but the existing wiring will still connect the green cabinet to residences. This will produce 20 Mb/s at the Cabinet and give about 12 Mb/s for Horseheath households, but a further reduction to 6Mb/s for Cardinals Green households because it is further away. To achieve the fastest reception in each household it is important to have the latest type of split socket connector.

Annette Thorpe, from 'Connecting Cambridgeshire' is to be booked in September, to answer any questions from parishioners.

9.2 *New houses in Audley Way* It is not known yet who will be selected for tenancies.

### 10. Any Other Business

11. **Date of Next Meeting** The next meeting will be on Monday, 14 July at 7:45 p.m.

The meeting ended at 9:50 pm.